**Application for Under Secretary-General YMUN XLIV**

Dear Applicant,

Welcome to the forty-fourth session of Yale Model United Nations! YMUN—a four-day international relations simulation held annually on Yale’s campus—brings together 1,600 students from over 40 countries. Delegates develop skills in diplomacy, cooperation and critical thinking that motivate lifelong global citizenship.

Together with my Director-General of Committees and Director-General of Operations, I am excited to build on the success of the 2017 conference to make YMUN XLIV even better—we hope to revive YMUN’s mission to educate and develop a model of sustainable growth across the conference. In order to do achieve this vision, we need a Secretariat composed of responsible, hardworking individuals that share our passion for YMUN.  We are looking for individuals to fill roles in **committees, education, business administration, marketing, technology, and more**. Being an Under Secretary-General is an incredibly fulfilling way to be involved in this endeavor from start to finish. You will gain unparalleled leadership and management experience and help make YMUN the most educational and professional conference on the East Coast, all while working with some of the most dedicated and fun students at Yale. MUN experience is not necessary.

YMUN XLIV will occur in January 2018, and responsibilities will start this semester and continue through the conference. In forming the Secretariat, I am looking to create a close-knit team that can not only collaborate and work effectively towards a common objective, but also socialize together. Each member will be responsible for leading, setting goals and executing projects for a specific component of the conference. To that end, please read the attached descriptions for each position**.** In your application, specify which positions best fit your strengths and interests, and in general, give us a sense of *why* you would be best for the job. When you think about your responses, please feel free to elaborate on ideas you have to improve next year’s conference. Ask yourself: what can we do to make delegates’ and advisors’ experiences with YMUN the best they can be?

Though you will be applying to specific positions, it is my hope that over the course of the next 10 months, every member of the Secretariat will think about YMUN holistically. I would encourage members to contribute to positions beyond their own and strive to make an impact on the conference as a whole.

As you apply to serve on the forty-fourth YMUN Secretariat, please do not hesitate to contact me to set up a meeting. I would be happy to share my vision for the conference, hear your thoughts and ideas, as well as discuss any questions you may have.

The application is due at **11:59pm on Friday, March 31st** toymun.secgen@yira.org.

Sincerely,

Alex Martiniouk

Secretary-General, YMUN XLIV

**Part I: Notes for Applicants**

Selection Process:

The application is due by **11:59pm on Friday, March 31st, 2017** to [ymun.secgen@yira.org](mailto:ymun.secgen@yira.org). ***Please attach the file in PDF format.*** Interviews will take place in the following days. If selected, please be prepared to be available on Sunday, April 9th for our first meeting.

Conference Dates:

Yale Model United Nations XLIV will take place from *January 18-21, 2018*. As a result of Yale’s 2017-2018 academic calendar, YMUN will occur two days after Spring semester classes begin. Therefore, please be aware that Secretariat members may be asked to arrive on campus prior to the start of classes for conference preparation, which will also include a Secretariat retreat. You must also be available for the entirety of the conference.

YIRA Involvement:

Previous involvement with the Yale International Relations Association (YIRA) or Yale Model United Nations is not required.

Requirements:

As an Under Secretary-General for Yale Model United Nations, you will be working closely with the entire Secretariat throughout the pre-conference process. In the fall, you will recruit Assistant-Secretaries-General (typically freshmen) who will work with you on specific tasks. The following meetings are required:

* Weekly Secretariat Meeting: Sunday, 2-3pm (Spring semester), 1-2pm (Fall semester, potentially 1-2:30pm once Assistant Secretaries-General join the team, but it varies week to week)
* Weekly meetings with the Director-General of Committees or the Director-General of Operations

We will work with you to set your projects, goals and timeline for the entire span of the conference preparation period.

**Part II: Position Descriptions**

***Operations***

*Much of the Operations positions have been updates and/or changed from previous years.* *Please reach out to me at* [ymun.secgen@yira.org](mailto:ymun.secgen@yira.org?subject=) *and/or Muriel at* [ymun.dg.admin@yira.org](mailto:ymun.dg.committees@yira.org) *if you have any questions.*

**Under Secretary-General of Recruitment**

***Overview:***

The USG of Recruitment will be the point person for reaching out to and communicating with domestic and international high schools. As the primary liaison between YMUN and delegations, your main responsibility will be to recruit and manage communication with high schools from the United States and around the world. You will answer any questions delegations have about the conference, and will spend a lot of time sending emails, making phone calls, and researching networks of delegations. In addition, you will also work to improve YMUN’s system for financial aid while also spearheading new financial aid and fellowship programs to attract a wider, more diverse pool of delegates to our conference. You may also need to assist the Under Secretary-General of Delegations in all of their duties. Skills needed include meticulous organization, patience, expediency and eloquence in e-mail correspondence with advisors (response within 48 hours). Some experience with Microsoft Excel (or some other spreadsheet program) is also necessary.

***Pre-conference:***

You will reach out to participating schools from conferences in years past while expanding YMUN’s delegation pool. During recruitment, you will work on increasing the diversity of our delegates and answering all questions posed by advisors and delegates. You are also be the point person for Delegations & Recruitment team tasks such as country-assignments and evaluating international delegates’ English proficiency levels, and sending visa letters, among others. You will likely work closely with the USG of Technology and the Senior Secretariat to devise an efficient method of allocating country assignments to delegates. You will often be the first point of contact for delegations and will manage communication with them. Therefore, you will form strong relationships with advisors and work to ensure positive delegation experiences during the pre-conference preparation process. Along with the USG of Delegations, you will work hard to ensure all information is collected in a timely and organized manner. This position requires diligence and the ability to manage time-sensitive information.

***During Conference:***

During the conference weekend, you will be responsible for smooth registration and managing the attendance of delegates. As you are the face of YMUN to advisors, your goal will be to make sure the conference is an enjoyable, rewarding and productive experience for advisors. You will be in charge of receptions for International Delegations, and on call to answer any questions advisors and delegates may have about the conference.

**Under Secretary-General of Delegations**

***Overview:***

The USG of Delegations is responsible for managing the registration and record of all participating schools, both domestic and international. You will work closely with the USG of Technology and the Senior Secretariat to create an online registration platform to collect and track all attending delegates and their information. You will be in charge of managing spreadsheets and folders with delegates’ registration, advisors, school names, Release of Liability forms, payment details, and all other relevant information. You are expected to be meticulous in performing these duties, so YMUN 44 has a detailed and organized record of every single participating delegate. You will be the point of contact for delegations with general registration and registration platform questions. Skills required include extreme organization, patience, and expediency. You may also need to assist the Under Secretary-General of Recruitment in all of their duties. Skills required include eloquence in e-mail correspondence with advisors (response within 48 hours), as well as the ability to keep track of important information and payment receipts. Some experience with Microsoft Excel (or some other spreadsheet program) is also necessary.

***Pre-conference:***

You will maintain a database of attending schools and delegates through both the registration and delegate information systems. You will work to create a simple, convenient, and comprehensive method for registration. In addition, you will be in charge of organizing Release of Liability forms, portals for payment, and all other information necessary to ensure the safety and wellbeing of all delegates. With the creation of a Master Spreadsheet of all participating schools, you will ensure that YMUN 44 has a detailed record of every delegate and has received all important information before the conference begins. You will also work very closely with the Under Secretary-General of Recruitment to ensure participating schools have all the information they need.

***During conference:***

During the conference weekend, you will be responsible for smooth registration and managing the attendance of delegates. You must know the situations of all schools very well, so as to adequately anticipate and address the problems that may occur during the conference. Along with the Under Secretary-General of Recruitment, you will be in charge of talking to advisors and dealing with the individual situations of each school, as well as running onsite registration for Domestic Delegations.

**Under Secretary-General of Branding**

***Overview:***

The USG of Branding will be responsible for the design and branding of YMUN and creating the face of YMUN, both during the conference and through online social media platforms and other forms of communication. You must be detail-oriented, have strong communication skills and excellent organizational abilities, as well as the aptitude to finish tasks promptly. As you will be responsible for designing YMUN’s materials; In-Design and Photoshop skills are a plus.

***Pre-Conference:***

You will be responsible for designing all conference, marketing and sponsorship materials. You will take the lead on merchandise design and will collaborate on sales. You will be in charge of most design work, ensuring that all important delegate and advisor materials, including delegate/advisor guides, topic guides, badges, and signs, are presented on time. In addition to this work, you will also maintain the face of YMUN prior to the conference, particularly through social media and a prospectus that will act as an invitation for delegations to register for the conference.

***During Conference:***

You will be creating important printed and digital material during the conference, including placards, badges, maps, and certificates. Therefore, you will need to be very comfortable with printing materials efficiently. You will also oversee many of the administrative and logistical aspects of the conference, as well as collaborating with the USG of Business & Conference to execute the merchandise sales plan.

**Under Secretary-General of Business & Conference**

***Overview:***

In short, the USG of Business & Conference will be responsible for planning most of what is YMUN outside of the committee sessions. You will be expected to run the business and event planning arms of the conference; this includes ordering materials, merchandise, printing, and other services, looking to cut down costs while increasing revenue, and organizing the main out-of-committee experiences like Yale Day, the application-based Global Exchange program, the Delegate Dance, and the Yale Showcase with the help of your Assistant Secretaries-General. You must have strong communication and organizational abilities, as you will likely be communicating with numerous vendors, service providers, Yale professors, guest speakers, and student club leaders, etc. to ensure the best experience for delegates when committees are not in session.

***Pre-Conference:***

You will be responsible for the planning of events outside of committees, with a heavy focus on the organization of Yale Day — a half-day program intended to provide delegates with exposure to Yale’s academics, extracurricular life and campus. With your freshman counterpart (in the fall), you will be organize Yale Day, the application-based Global Exchange program, the Yale Showcase (a show comprised of Yale’s performance arts groups), and the Delegate Dance. You will work with the Senior Secretariat to enrich YMUN’s legacy as a conference where delegates get the chance to form meaningful bonds, learn more about college life, and expand their horizons outside of Model UN. You will also be in charge of ordering materials, merchandise, and printing and should be able to find innovative ways to make this area of YMUN more efficient and cost-effective. You will work closely with the USG of Branding on YMUN merchandise, materials, and printing. You will also be responsible for planning and executing social events for the Secretariat and Chairs together with the Senior Secretariat.

***During Conference:***

You will be the point person for the aforementioned events and tasks as well as Secretariat-wide jobs such as material stuffing. You will be available during all of those events to answer questions and help coordinate/organize event execution. You will be organizing the welcoming of each lecturer, student club, and guest speaker. Together with the USG of Branding, you will work out a YMUN merchandise sales plan. In addition, you will also oversee many of the administrative and logistical aspects of the conference.

**Under Secretary-General of Outreach**

***Overview:***

The USG of Outreach will be responsible for several key elements of YMUN’s public relations and sponsorship plans. Within Yale, you will be responsible for forming and maintaining positive relationships with the Yale Administration and Offices (Jackson Institute, Yale News, Admissions) and other Yale student groups/organizations. Outside of Yale, you are responsible for finding a non-profit partner and coordinating a keynote speaker for the opening ceremony. In terms of sponsorship, you will negotiate advertising and sponsorship deals with local, national and international businesses and organizations. Your goal will be to increase non-delegate financial contributions to YMUN. You will work to figure out the best way to attract sponsors and create exciting and dynamic partnerships that go beyond a simple financial contribution. Ideally, these partnerships will also supplement the delegate experience.

***Pre-Conference:***

The USG of Outreach will manage YMUN’s online presence and find opportunities for advertising/media campaigns for the conference (ex: press releases, Yale News, Best Delegate, NPR). You will be responsible for finding a keynote speaker, after crafting a creative partnership with a non-profit organization our conference can support. You will be responsible for revamping YMUN’s existing sponsorship packages and benefits, identifying possible new sponsors, including those outside of the standard education consulting companies, and conduct mass outreach efforts. With your freshmen counterparts (in the fall), you will also be responsible for negotiating deals with local businesses in New Haven.

***During the Conference:***

During conference, you will manage any events or deals with local businesses, events involving the Admissions office or other student groups. Also, you will welcome speakers and non-profit/media representatives. You will ensure that the terms of all sponsorship agreements are executed. You will also welcome any sponsors attending the conference and will manage all relations with local businesses.

**Under Secretary-General of Technology**

The Under Secretary-General of Technology will be responsible for developing and enhancing technology features for YMUN. The USG of Technology will be given significant creativity and flexibility in their role, but the completion of several key projects will be expected. These include, but are not limited to, an online registration platform, a program for country-assignment allocation, and managing the YMUN website. Skills include proficiency in Squarespace, Excel (or other spreadsheet platforms), payment platforms, some coding, and an awareness of new technological avenues. This is a great opportunity to take part in the designing of an online platform that will reach nearly 2K users.

***Pre-Conference:***

The USG of Technology is responsible for updating and working on YMUN’s SquareSpace website and coordinating online merchandise sales. You will also be responsible for identifying and integrating an online YMUN registration and payment platform for the first time in YMUN’s history. As YMUN 44 is looking to continue using online educational materials, you will also have the exciting opportunity to help build upon this project. We recognize that applicants may not be able to perform all of the above tasks individually, and thus the position has considerable flexibility.

***During the Conference:***

During the conference, you will the point person for dealing with all technological and online problems that may crop up as well as the online registration platform during Conference Registration. You will be in charge of posting updates to the website when need be and helping with other logistics and administration of the conference.

***Committees***

*Please reach out to me at* [ymun.secgen@yira.org](mailto:ymun.secgen@yira.org?subject=) *and/or Jacob at* [ymun.dg.committees@yira.org](mailto:ymun.dg.committees@yira.org) *if you have any questions.*

**Assistant Secretary-General of Committees**

***Overview:***

The ASG of Comms is one of the most critical roles of the Comms team. Handling many different projects and tasks, the ASG of Comms must be able to balance a lot of different responsibilities. The ASG of Comms will work directly with the Director-General of Committees to help redesign and revolutionize chair training, delegate materials, and many other side projects that are necessary in order to have a successful YMUN 44. The ASG of Comms will need to be able to work independently and have a diverse set of talents in order to facilitate many of their tasks, yet also be able to work closely and truthfully with the DG-Comms.

***Pre-Conference:***

Much of the work for the ASG of Comms will be pre-conference. This includes working with the DG-Comms to develop chair training and chair materials. The ASG of Comms will also help organize much of the online content for delegates and chairs. The ASG of Comms will also help struggling committees complete their materials and float between different projects for the Comms team.

***During Conference:***

You will attend to the needs of all committees to ensure that they run smoothly and that chairs have whatever materials and support that they need. Because are not assigned to a specific organ, you will need to be able to think on your feet and take care of any issues that may arise with any committees. You may need to assist the DG-Comms in any of their conference tasks, as well as discipline and organizational matters. You will also manage compilation and tabulation of awards with the DG based on the new and official YMUN awards criteria.

**(NEW POSITION) Under Secretary-General of Crisis Committees**

***Overview:***

New to YMUN this year, there will be an entire organ devoted to crisis committees. While YMUN has had crisis committees in the past, they have been shuffled into various organs. This year, by centralizing all work involving crisis committees, we hope to have an amazing and expanded experience. Crisis committees have a unique procedure, and regularly deal with topics which go unexplored by other committees. The USG of Crisis will need to be creative, a quick-thinker, and able to lay the groundwork for future YMUN conferences. Past experience with crisis committees is preferred but not required!

***Pre-Conference:***

Because we are establishing a new organ, many of your duties will include forming what the crisis organ looks like. You will work to develop interesting ideas for committees and topic, and will work extensively with your staff over the summer to develop materials and plans for how crisis committees will operate. You need to maintain close communication with all of your staff and have a strict sense of organization in order to keep everything straight. You will help develop a crisis training program, and ultimately cumulate all of this work into a well-prepared crisis organ

***During Conference:***

You will attend to the needs of your committees to ensure that they run smoothly and that chairs have whatever materials and support that they need. Because of the novelty of your committees, you will need to be able to think on your feet and take care of any issues that may arise with these committees. You will need to help organize and run the Midnight Crisis, a special feature of YMUN. In addition to routine committee check-ins and conducting mid-conference committee evaluations, you will manage compilation and tabulation of awards with the DG based on the new and official YMUN awards criteria.

# Under Secretary-General of General Assemblies

***Overview:***

The USG of General Assembly Committees has responsibilities similar to those of the USG of ECOSOC Committees but applied to much larger committees. The USG of General Assembly Committees will oversee approximately 8 committees ranging in size from 90 to 100 delegates. Previous examples of GA Committees include DISEC (Disarmament and International Security), ECOFIN (Economic and Financial) and SOCHUM (Social, Cultural and Humanitarian). The USG of General Assembly Committees does not need to be familiar with UNA-USA procedure, but does have to be prepared to quickly learn it, teach and train Chairs in this procedure, and prepare delegate materials. This position also requires excellent communication skills, the ability to enforce deadlines and the ability to work with YMUN’s largest committees. Previous experience as a member of chairing staff is preferred as is participation as a delegate at any level but not required!

***Pre-Conference:***

You will work to select chairs, and then work with them to choose committee topics. The biggest task pre-conference is to oversee and edit the topic guide writing process, which takes place mainly over the summer. You will also work with the Comms team to train all chairs and vice-chairs in chairing techniques and UNA-USA parliamentary procedure. You will work with the other USGs of Committees to set and maintain submission deadlines, recruit and train staff, and ensure that committees meet before the conference. You will also facilitate communication between the Secretariat and chairs, the delegates and their committees via the website and other means. You will also devise creative ways to stimulate a dynamic atmosphere for YMUN’s largest committees.

***During the Conference:***

You will make routine check-ups on all GA committees to ensure they are running smoothly and conduct mid-conference evaluations. In particular, given the size of the GA committees, you are also responsible for ensuring that decorum is kept at all times. In addition to routine committee check-ins and conducting mid-conference committee evaluations, you will manage compilation and tabulation of awards with the DG based on the new and official YMUN awards criteria.

**Under Secretary-General of Economic and Social Councils (ECOSOC)**

***Overview****:*

The USG of Economic and Social Councils will have similar responsibilities to those of the USG of General Assembly Committees, but on a slightly smaller scale. The USG of ECOSOC Committees will oversee approximately 6-8 committees averaging in size around 50-75 delegates. Previous examples of ECOSOC Committees include the UNDP, the UNHRC and CCPCJ. The USG of ECOSOC Committees does not need to be familiar with UNA-USA procedure, but does have to be prepared to quickly learn it, teach and train chairs in this procedure, and prepare delegate materials. This position also requires excellent communication skills and the ability to enforce deadlines. Previous experience as a member of chairing staff is preferred as is participation as a delegate at any level but not required.

***Pre-Conference:***

You will work to select chairs, and then work with them to choose committee topics. The biggest task pre-conference is to oversee and edit the topic guide writing process, which takes place mainly over the summer. You will also work with the Comms team to train all chairs and vice-chairs in chairing techniques and UNA-USA parliamentary procedure. You will work with the other USGs of Committees to set and maintain submission deadlines, recruit and train staff, and ensure that committees meet before the conference. You will also facilitate communication between the Secretariat and chairs, the delegates and their committees via the website and other means. You will also devise creative ways to stimulate a dynamic atmosphere for YMUN’s largest committees.

***During Conference:***

You will attend to the needs of your committees to ensure that they run smoothly and that chairs have whatever materials and support that they need. In addition to routine committee check-ins and conducting mid-conference committee evaluations, you will manage compilation and tabulation of awards with the DG based on the new and official YMUN awards criteria.

**Under Secretary-General of Regional Bodies**

***Overview:***

The USG of Regional Bodies will have similar responsibilities to those of the USG of General Assembly Committees, but on a much smaller scale. The USG of RB will oversee approximately 6-8 committees averaging in size around 20-50 delegates. Previous examples of RBs include the African Union, NATO, and the Organization of American States. The USG of RBs does not need to be familiar with UNA-USA procedure, but does have to be prepared to quickly learn it, teach and train chairs in this procedure, and prepare delegate materials. This position also requires excellent communication skills and the ability to enforce deadlines. This position will focus on very specific regions of the world, and will hopefully have some international relations knowledge. Previous experience as a member of chairing staff is preferred as is participation as a delegate at any level but not required

***Pre-Conference:***

You will work to select chairs, and then work with them to choose committee topics. The biggest task pre-conference is to oversee and edit the topic guide writing process, which takes place mainly over the summer. You will also work with the Comms team to train all chairs and vice-chairs in chairing techniques and UNA-USA parliamentary procedure. You will work with the other USGs of Committees to set and maintain submission deadlines, recruit and train staff, and ensure that committees meet before the conference. You will also facilitate communication between the Secretariat and chairs, the delegates and their committees via the website and other means. You will also devise creative ways to stimulate a dynamic atmosphere for YMUN’s largest committees.

***During Conference:***

You will attend to the needs of your committees to ensure that they run smoothly and that chairs have whatever materials and support that they need. In addition to routine committee check-ins and conducting mid-conference committee evaluations, you will manage compilation and tabulation of awards with the DG based on the new and official YMUN awards criteria.

# (UPDATED POSITION) Under Secretary-General of Specialized Committees

***Overview:***

The USG of Specialized Committees will oversee the crisis committees that are smaller in size than General Assemblies, ECOSOC committees, and Regional Bodies and vary in type each year. You will oversee approximately 6-8 fast-paced, crisis committees that are around 15-30 delegates per committee. Past committees have included the national cabinets, Advisory Panel on Water Security, and the historical committees.

The ICJ and Press Corp will be included in the Specialized organ for YMUN 44. The ICJ and Press Corp function differently from most MUN committees, and require experience and attention to detail in order to execute correctly. Experience with the ICJ/PC is highly preferred, but not required.

The USG of Specialized Committees does not need to be familiar with UNA-USA procedure, but does have to be prepared to quickly learn it, teach and train chairs in this procedure, and prepare delegate materials. This position also requires excellent communication skills and the ability to enforce deadlines. This position will focus on very specific regions of the world, and will hopefully have some international relations knowledge. Previous experience as a member of chairing staff is preferred as is participation as a delegate at any level but not required

***Pre-Conference:***

You will work to select chairs, and then work with them to choose committee topics. The biggest task pre-conference is to oversee and edit the topic guide writing process, which takes place mainly over the summer. You will also work with the Comms team to train all chairs and vice-chairs in chairing techniques and UNA-USA parliamentary procedure. You will work with the other USGs of Committees to set and maintain submission deadlines, recruit and train staff, and ensure that committees meet before the conference. You will also facilitate communication between the Secretariat and chairs, the delegates and their committees via the website and other means. You will also devise creative ways to stimulate a dynamic atmosphere for YMUN’s largest committees.

***During Conference:***

You will attend to the needs of your committees to ensure that they run smoothly and that chairs have whatever materials and support that they need. This is especially true for the ICJ/Press Corp committees, which need more intervention than most. In addition to routine committee check-ins and conducting mid-conference committee evaluations, you will manage compilation and tabulation of awards with the DG based on the new and official YMUN awards criteria.

**Part III: General Applicant Questions**

Name:

College and Class Year:

Email Address:

Cell Phone Number:

Major(s):

Please describe your YIRA involvement to date, and specifically, your role with YMUN this past year (Note: neither are pre-requisites!)

Please list any additional commitments, as well as your prospective summer plans.

*Please answer the below questions fully but concisely.*

**1.** Please list, in order of preference, the Secretariat positions for which you are applying. Feel free to list up to three. Why are you interested in filling each role?

**2.** If you have been involved in Model UN in the past, what comprises the ideal Model UN experience? If you have not, please comment more broadly on an ideal out-of-school educational experience for high school students.

**3.** Realizing YMUN’s goals depends in part on how the Secretariat functions as a team. What do you see as the key to a smoothly functioning team? What do you envision as your role in relation to the other members of the Secretariat?

**4.** Please elaborate upon at least one aspect of YMUN (pre-, during, or post-conference) that you think needs to be changed or improved. How would you go about doing this, from the point of view of one of the functional roles to which you are applying? *(If you have no previous experience, I would strongly encourage you to speak with a previous YMUN staff or secretariat member, attend the office hours, or arrange a meeting with me.)*

**Part IV: Position-Specific Questions**

*Please only answer the questions for the role(s) you're applying for.*

***Operations***

**USG of Recruitment:** As the USG of Recruitment, you will spend a lot of time reaching out to various schools and communicating with head delegates and advisors. What are some concrete ways in which YMUN can reach out to the most schools and recruit a large number of diverse delegates? Do you have ideas for specific programs and/or scholarships that would be beneficial in this endeavor?

**USG of Delegations:** Organization and creativity are absolutely key as the USG of Delegations. What innovative methods should YMUN employ to streamline the registration and information-collecting (gathering liability waivers, payments, etc.) processes? How would you implement and maintain this?

**USG of Branding:** Strong and unique branding is a necessity for YMUN 44. What is your vision for a merchandise design, sales, and the creation of delegate materials like badges, delegate guides, and/or topic guides?

**USG of Business & Conference:** How do you propose YMUN 44 strengthen events like Yale Day, the Global Exchange program, the Yale Showcase, and the Delegate Dance (pick two of the four events listed)? Briefly, what do you envision to be major costs and or revenue streams related to your position and how could they be improved?

**USG of Outreach:** Please list a few specific examples of possible non-profit organization partners and potential sponsors you believe would both work well with YMUN 44 and promote our mission of educating the next generation of leaders.

**USG of Technology:** As the USG of Technology, what is your vision for the integration of technology into the smooth functioning of the conference, both during registration and the pre-conference period? Please list all platforms, programs, and/or coding languages that you have experience with and believe could be of use for this position.

***Committees***

**USG of GA/ECOSOC/RB:** Successful communication and accountability are two important traits of a USG. Briefly comment on what these two characteristics mean to you and how they can be applied to YMUN, specifically in the Comms team.

**USG of Specialized Committees:** The Specialized organ includes the ICJ, PC, and an advanced-delegate finance committee. Briefly describe your experiences with any/all of these three committee types and how you can apply those to YMUN 44. If you have no experience with any of these committees, instead briefly answer how you will manage such complex and unique committee types.

**USG of Crisis Committees:** The Crisis organ is new this year and will require someone with knowledge and a clear plan to success. Briefly outline how you will organize, manage, and efficiently execute a crisis organ. Feel free to include past crisis committees you have been a part of as examples.

**ASG of Committees:** The ASG Comms role is one of the most autonomous yet critical roles of the Comms team. Briefly explain how you successfully work independently and how you would accomplish tasks with very little collaboration.

**Part V: Final Notes**

Office hours will be held 4-5pm on Friday, March 31st in the Berkeley common room.

Please feel free to contact any member of the Senior Secretariat if you have any questions or would like to discuss the conference and/or your application.

**Please select a slot on this poll for your interview:**

<http://doodle.com/poll/ihfyq483b6vx8tfy>

*Your application will not be complete until you select a slot.*

*Confirmation, together with your interview location, will be emailed to you.*

*No WBA is required.*

*I, the undersigned, agree to perform all requirements of the job if I am selected for the position of Under Secretary-General of YMUN XLIV.*

Name:

Date: